

# CURRICULUM VITAE

**Swati Baishya**



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R.G Baruah Road  
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## CAREER OBJECTIVE:

To be a perfect leader in the area which I will work and give fruits to the organization and society in which I will work

## SPECIALIZATION:

1. Finance
2. Marketing

## SUMMER PROJECT:

**Organization:** Indian Oil Corporation (Assam Oil Division), Digboi  
**Topic:** To study the existing deployment of manpower in Indian Oil Corporation(AOD), Hospital Digboi

## ACADEMICS:

Qualification	Institution	Year	Percentage
MBA	Department of Business Administration Gauhati University	2007-2009	(Pursuing) 1 <sup>st</sup> year 68.4%
B.Com (accountancy Major)	Gauhati commerce college	2006	64%
Higher Secondary	Gauhati commerce college	2003	75%
Matriculation	Shrimanta Shankar Academy, Guwahati	2001	72%

## COMPUTER LITERACY:

Office 2000, Internet , TALLY

## **PERSONAL DETAILS:**

1. Date of Birth: 14<sup>th</sup> November, 1984
2. Gender: Female
3. Marital Status: Single
4. Father's Name: Dr. B. Baishya
5. Languages Known: English, Hindi, Assamese
6. Hobbies: Travelling, listening to music and cooking
7. Strengths: Confidence, positive attitude, eager to learn new things